

Virginia Beach Angler's Club

Functions and Activities Manual

Approved February 2012

VBAC FUNCTIONS AND ACTIVITIES MANUAL

TABLE OF CONTENTS

CHAPTER ONE

Tournament Policies

Club Sponsored Tournaments	Page 3
Tournaments with Club Sponsored Teams	Page 4
Part I General Eligibility Rules	Page 4
Part II Surf Tournaments	Page 5
Part III Other Tournaments	Page 8

CHAPTER TWO

Special Awards

Dr. Wright Conservation Award	Page 9
Virginia Beach Angler's Club	
Member of the Year Award	Page 9

CHAPTER THREE

Prize Fish Rules and Procedures

Prize Fish Committee	Page 10
Prize Fish Committee Duties (Awards)	Page 11
Eligible Species & Minimum Weights	Page 12
Prize Fish Rules	Page 14

CHAPTER ONE

Tournament Policies

SECTION 1

Club Sponsored Tournaments

A. Fresh Water Bass Tournament

Date: March/April. Specific time based on weather conditions and fishing cycle.

Location: Determined by tournament chairperson.

Format: Open to the General Public. Rules specified and amended by the Tournament Chairperson. Format and rules of this tournament are reviewed and approved by the Board of Directors.

B. Kids Fishing Tournament

Date: Early June normally in concert with national "Take a Kid Fishing Week".

Location: Determined by Tournament Chairperson.

This tournament may be held as a freshwater or saltwater function.

Format: Normally limited to children ages 17 and under whom are sponsored by club members. Rules and format are organized by the tournament chairperson and reviewed and approved by the Board of Directors.

C. Cobia Tournament

Date: Normally held during the third or fourth weekend in June. The specific date is scheduled one year in advance to facilitate publication of the tournament schedule in national sports magazines.

Location: Determined by tournament chairperson.

Format: Open to General Public. There are no boat size restrictions. This is a one-day tournament normally limited to Cobia only. The Tournament Chairperson publishes rules after review and approval by the Board of Directors.

D. Spadefish Tournament

Date: Normally scheduled the second weekend in July.

Location: Determined by the tournament chairperson

Format: Open to General Public. This is a one-day tournament limited to Spadefish only The tournament chairperson published rules after review and approval by the Board of Directors.

E. Rockfish Rodeo

Date: Normally scheduled the 1st or 2nd weekend in December.

Location: Determined by tournament chairperson.

Format: Open to General Public. This is a one-day tournament emphasizing Striped Bass as the target species. Tournament chairperson subject to review approval proposes rules by the Board of Directors.

Section 2

Tournaments with Club Sponsored Teams

Part I General Eligibility Rules

- All team members must be in good standing to be eligible for team selection. (Dues paid prior to time of selection)
- All team members must have participated by helping with at least one club activity during the preceding year (exception for new members) to be eligible for team selection.
Activities include but are not limited to: Club Officer, Club Board Member, Write News Letter, Club Sponsored Tournaments, Club Adopt-A-Spot Clean-up, Awards Banquet, Boat Show, Oyster Roast, Refreshments, Raffles, Club Apparel Sales, etc.
- The person in charge of the activity will keep a record of who participates in the activity but it is YOUR responsibility to make sure your name gets recorded with the person in charge.

General Responsibility Rule

- Team members are responsible for financial obligations as spelled out in the following sections.
- Team members are responsible for tackle, bait, ice, food, etc. as needed for the tournament as spelled out in the following sections.

Part II SURF FISHING TOURNAMENTS

A. Tournament Participation

The Virginia Beach Anglers Club participates in five Surf Fishing Tournaments each year.

1. Hatteras Village Invitational Surf Fishing Tournament
 - Sponsored by Hatteras Village Civic Association
 - Held in September each year at Hatteras, NC
 - Entered by VBAC every year since 1986. Entered a second team every year Since 1992
2. Nags Head Surf Fishing Tournament
 - Sponsored by the Nags Head Surf Fishing Club
 - Held in October each year at Nags Head, NC
 - Entered by VBAC since 1989
3. Cape Hatteras Anglers Club Invitational Surf Fishing Tournament
 - Sponsored by Cape Hatteras Anglers Club
 - Held in November each year at Buxton, NC
 - Entered by VBAC every year since 1960
4. Ocracoke Invitational Surf Fishing Tournament
 - Held in May of each year in Ocracoke, NC
 - Entered by VBAC since 2000
5. Long Beach Island Fishing Club Surf Fishing Tournament
 - Sponsored by Long Beach Island Fishing Club
 - Held in September of each year on Long Beach Island
 - Entered by VBAC since 2011

B. Team Requirements

Each tournament requires a team or teams of six anglers, and each year the club selects a team for each tournament. In the selection of these teams VBAC is committed to:

- Fielding teams experienced in tournament fishing, which will represent the club well and
- Giving any interested club member a chance to be selected for a team.

C. Team Selection

Therefore, the teams for each tournament will be selected as follows:

1. Normal selection

The entire team will return to the same tournament the following year if they finish first, second or third in a tournament. Otherwise: The first three places for each team will be filled by the anglers finishing in the top three places (based on points scored) of the same tournament from the previous year. The last three places will be selected by drawing three names from those who have submitted a registration form. If only two members of a team score points during a tournament, those two members will return to the same tournament the following year. The remaining four places will be selected by drawing four names from those who have submitted a registration form. If only one member of a team score points during a tournament, that team member will return to the same tournament the following year. One

team member will be selected by the surf fishing committee at a meeting with a quorum present from the remaining five team members to insure that there will be at least two team members that have tournament experience. The remaining four places will be selected by drawing four names from those who have submitted a registration form. If none of the team members score points during a tournament, two team members will be selected by the surf fishing committee at a meeting with a quorum present from the six members of that team to insure that there will be at least two team members that have tournament experience. The remaining four places will be selected by drawing four names from those who have submitted a registration form.

2. Selection to Assure 4WD Availability

The team must have available two or three four-wheel drive vehicles for each tournament in order to have access to the fishing sites. In the event that those vehicles are not available from the returning team members, the drawing for the necessary positions will be as follows:

The applications submitted for the drawing will be divided into two groups:

- Those with four-wheel drive vehicles available, and
- Those without four-wheel drive vehicles available

Names will be drawn from those who have four-wheel drive vehicles available until the vehicle needs are satisfied. If there are still positions to be filled, then the names from both groups will be mixed together and those positions will be filled by names drawn from the combined group.

3. Alternates

Alternates will be selected and ranked by drawing all the remaining names and ranking them in the order drawn. If a team member leaves the team then the alternates will be called in the order drawn until a replacement is found. If a replacement cannot be found from the alternates, then the replacement will come from the membership at large.

4. Captains

Team Captains for each tournament will be selected by the team, at their team meeting. He or she must have fished in at least one previous tournament to be eligible to be a team captain and accept all the responsibilities of being team captain.

5. Team Selection Criteria and Time Frame

The selection of the teams for all of the fall tournaments will be held at the regular March business meeting of the club. The selection for the spring tournament will be held at the regular February business meeting. In order to be considered for selections on a team, a person must:

- Meet the eligibility rules in Section 2, Part I of this manual
- Have access to the appropriate surf fishing equipment
- And is willing and able to meet the financial responsibilities outlined below

D. Financial and Other Team Responsibilities

1. Each team member is required to pay a \$20.00 non-refundable participation fee for each team they are on. (This helps defray the entry fees paid by the club.) ***Long Beach Island Fishing Club Tournament participation to be determined.**
2. Each team member is required to pay a \$40.00 non-refundable lodging deposit for each team they are on. (This is used toward securing team lodging).
3. The combined total of \$60.00 for items 1 and 2 for each team member of each team selected to must be paid to the Surf Fishing Committee chairman by the business meeting following selection.
4. If a team member leaves the team prior to paying the combined \$60.00, they have no further obligation to the team. The alternate will be responsible for the \$60.00 and his share of any additional lodging expense.
5. If a team member leaves the team after paying the combined \$60.00, they forfeit that money. The alternate will be responsible for his share of any additional lodging expense above the \$60.00 already paid.

6. If a team member leaves the team after paying the combined \$60.00 and any additional lodging expense above the \$60.00, and an alternate is found, the club will reimburse him the amount above the \$60.00. The alternate will be responsible for the additional lodging expense above the \$60.00 already paid.
7. The balance of the lodging expense must be paid to the Surf Fishing Committee chairman no later than the business meeting prior to the tournament. This portion of the lodging expense is non-refundable in the event a member has to leave the team unexpectedly and an alternate cannot be found.
8. The balance of the lodging expense must be paid to the Surf Fishing Committee chairman no later than the business meeting prior to the tournament.
9. Each team member is responsible for transportation to and from the tournament.
10. Each team member is responsible for having appropriate surf fishing tackle.
11. Team members are responsible for meals (worked out among the team members).
12. Team members are responsible for bait and ice (worked out among the team members).
13. Each team member must notify the team captain that you will attend the tournament 5 days prior to the tournament.

E. VBAC Will Provide

1. Entrance fees (less \$120.00 from each team participation fee)
2. Funds sufficient to secure advance accommodations, including the security deposit and/or trip insurance. These funds will be reimbursed to the club by the team members. The Surf Fishing Committee Chairman will return to the team members their portion of the refund of the security deposit or trip insurance when received.
3. A maximum of \$10.00 for banquet tickets for each team member attending the banquet.

F. Additional guidelines

1. Tie Breakers

In the event of a tie, the winner shall be determined according to the rules for tie breakers” in the tournament rule book for that particular tournament. All ties will be broken prior to leaving the tournament.

2. Score Keeping

In addition to the Tournament Judge’s official score sheet, each individual team member will keep his own score on a personal score sheet provided by the Surf Fishing Committee. Each individual will write down the scoring fish information on his personal score sheet. The Team Captain will collect the personal score sheets from each member to help verify the scores.

3. Complaints, Protest and Challenges

All complaints, protests and challenges must be submitted in writing by the individual, on his own behalf, to the Team Captain prior to the end of the Tournament. If the issue is not resolved by the Team Captain, the submittal will be forwarded to the Surf Fishing Committee Chairperson or the Club President within seven days of the event. The issue will be reviewed by the Surf Fishing Committee or Club President and presented to the Board of Directors as required. In the instance a submittal is made referring to an event occurring outside of a Surf Fishing Tournament, the individual will have 30 days from the day the event in question to submit this information to the Surf Fishing Committee Chairperson. If this procedure is not followed, the submittal is subject to dismissal, and will not be considered.

4. Non-team Guests

Only team members are permitted to reside in the team’s lodging at any time during the tournament.

Part III OTHER TOURNAMENTS

From time to time the Virginia Beach Anglers Club may elect to participate as a club in other tournaments. As in the surf tournaments, the Club is committed to fielding teams with the experience to be competitive and represent the Club well, and giving any interested club member a chance to participate. This section establishes club policy for selection of the team or teams and boats for such tournaments when the surf team selection rules cannot be applied.

Boat Selection

The club may sponsor (pay the entry fee for) as many boats as the tournament will allow with the Board's approval. Boats will be drawn from a sign-up list of boats prior to the tournament (preferably 2 months ahead). Any club member in good standing with the club may enter his boat in the drawing to be selected. All the boats will be drawn. The boats will be entered in the tournament in the order drawn until all the positions are filled. The remaining boats will become alternates and will be called in the order drawn if a vacancy should occur. The person in charge of the teams will notify the captains of the boats in the tournament and the list of alternate boats.

Team Selection

The teams will consist of the boat captain, the first mate, and as many anglers as the tournament will allow per boat or the boat's capacity. All members of the crew must be VBAC members in good standing. The captain may choose his first mate. Any club member may add their name to the list of anglers. The names of all the anglers on the list will be drawn. The anglers will be selected by drawing names until all of the positions have been filled. The anglers will be assigned to the boats in the order that the boats were drawn until the boat crew has been filled. Anglers may change crews if all members of the crews agree. The remaining names will be placed on the alternate list and called in the order drawn if a vacancy should occur. The person in charge of the teams will notify the anglers who are in the tournament which boats they are assigned to and notify the alternates where they are on the list.

Team Responsibilities

The VBAC will pay the entry fee for the approved number of boats. VBAC has no other responsibility for the boats or crews. Each team member, except the captain, is required to pay a \$10.00 participation fee (this helps defray the entry fees paid by the club). All other expenses are the responsibility of the crew of the boat (bait, ice, fuel, etc.). The captain is responsible for making financial arrangements with his crew for these expenses.

Tournaments Entered by VBAC

Hunt for Hardheads	3 boats	May
Catch'n for Kids Club Challenge	3 boats	August
Catch'n for Kids Rock Fish Tournament	3 boats	December

CHAPTER TWO

SPECIAL AWARDS

In addition to prize fish awards described in Chapter Three, the VBAC presents the following notable awards:

A. DR. JAMES C. WRIGHT CONSERVATION HONORARY AWARD

Purpose: Presented to an individual, who in the opinion of the VBAC, contributed substantially to the conservation of freshwater or saltwater fish. Although not a firm requirement, this award normally focuses on conservation efforts within the State of Virginia.

Format: Candidates are proposed by the Board of Directors at the November Board meeting and tabled for thirty days. The slate is reviewed at the December Board meeting. Other candidates can be added at this time. The merits of each candidate are discussed in open forum and the final selection made by a raising of hand vote. The name of the recipient is held secret until the Annual Awards Banquet. The name of the recipient is coordinated with Dr. Wright by the VBAC President.

Award: The recipient's name and year of the award is engraved on the perpetual trophy. The recipient also receives a replica trophy for permanent retention.

B. VIRGINIA BEACH ANGLER'S CLUB MEMBER OF THE YEAR AWARD

Purpose: This award recognizes an outstanding VBAC member who has given much time and effort to improving the quality of the VBAC. This award is not based on angling efforts and excludes from consideration those duties performed in conjunction with an elected office.

Format: The President appoints a Committee Chairperson on or about the October time frame. The Committee Chairperson will select the remaining committee members (normally 2-3 persons). The President is an ex-officio member of this committee. At the December Board meeting, the Committee Chairperson proposes to the Board a list of candidates for the award. The Board can propose other candidates. Selection of the recipient is by ballot vote. The recipient must receive a majority vote of the Board. The Chairperson keeps the name of the winner secret. This award can be won more than once by any member.

Award: The award is a plaque. The plaque is sponsored and presented each year by the Virginia Beach Angler's Club at the annual awards banquet.

CHAPTER THREE

PRIZE FISH RULES AND PROCEDURES

A. PRIZE FISH COMMITTEE

1. Chairperson

The Chairperson is usually selected from the Board of Directors by the VBAC President and will serve for the period of one-year beginning the day following the annual banquet and concluding at the end of the annual banquet the following year. The Chairperson is responsible for managing the prize fish program and reports directly to the VBAC President and the Board of Directors.

2. Committee Members

The committee members are selected by the Prize Fish Committee Chairperson to serve for the same period of one year from the day following the annual banquet and concluding at the end of the annual banquet the following year. While there is no set number of committee members prescribed, it is recommended to have at least one representative for each division.

3. Committee Meetings

The Prize Fish Committee will meet at least once a year to determine prize fish awards for the annual banquet. This meeting will be held as soon as possible after the January business meeting. Other meetings will be held at the discretion of the Chairperson.

4. Committee Responsibilities

A. Recognize prize fish caught each month in each category and division.

B. Select the prize fish for each species caught in every category and division as the annual winner for that species.

C. Document and maintain all club prize fish records for the following categories and divisions:

1) Categories

a. Surf and Pier

Boat (Saltwater)

Freshwater

Ladies

b. Release

2) Age Divisions

Fry Age 1-6

Guppy Age 7 - 12

Junior Age 13 - 17

Adult Age 18 and older

B. PRIZE FISH COMMITTEE DUTIES:

1. Each month the Committee will select the prize fish for the Adult Division from each of the five categories. (Ladies have the option to enter their own category or one of the other 3, however, they may not enter the same fish in more than one category.) The Committee will also select one prize each for the Junior, Guppy and Fry Divisions. A total of eight prize fish may be recognized each month. The award may be a selection from the prize box or a club certificate issued by the Prize Fish Committee Chairperson.
2. **Definitions:**
 - CATCH:** Kept and weighed on a certified official scale.
 - RELEASE:** Measured and released alive at time of catch.
 - CERTIFIED SCALES:** Scales certified by a state official
 - SURF FISHING AWARDS:** Apply to saltwater species only
3. Selection of the Annual Award Winners in the Prize Fish Program for the following awards:
 - A. The largest catch of the year from each listed species. (With the exception of release only species.)
 - B. The most fish released for each of the release only species. In event of a tie, the first fish released shall be the deciding factor.
 - C. One prize fish from the open category. (e.g., any fish species not listed.)
 - D. The Saltwater Anglers of the Year in the following categories:
 - 1) Release Angler of the Year for Saltwater
 - 2) Female Angler of the Year for Saltwater
 - 3) Male Angler of Year for Saltwater
 - E. The Freshwater Anglers of the Year in the following categories:
 - 1) Release Angler of the Year for Freshwater
 - 2) Female Angler of the Year for Freshwater
 - 3) Male Angler of Year for Freshwater
 - F. 1) The male Surf Angler of the Year is to be the recipient of the "Jay Smith Memorial Surf Fishing Award". Selection made by the most minimum fish (saltwater species only) entered. In event of a tie, the date of catch/release shall be the deciding factor for each species.
2) The female Surf Angler of the Year is to be the recipient of the "Gene Farrar Memorial Surf Fishing Award". Selection made by the most minimum fish (saltwater species only) entered. In event of a tie, the date of catch/release shall be the deciding factor for each species.
 - G. The "Most Outstanding" catch for a freshwater species.
 - H. The "Most Outstanding" catch for a saltwater species.
 - I. Recognize members that earn Master Angler Award (*i.e.*, Six or more fish of different species meeting the minimum club requirements for the species). State release citations also qualify.
 - J. Recognize members that earn Expert Angler awards. (*i.e.*, Six or more fish of the same species meeting the minimum club requirements for the species). State release citations also qualify.
 - K. Recognize members that earn certificates of merit for outstanding catches and for outstanding releases.
4. Recommend changes in eligible species and/or minimum weights for eligible species.

C. ELIGIBLE SPECIES AND MINIMUM WEIGHTS

1. To be considered for an annual award, a catch or release must meet or exceed the VBAC club minimums. These weights and lengths are reviewed each year and become subject to change at the time for the following year. A fish whose catch or release earns a state citation from either North Carolina or Virginia will be considered to have met the VBAC requirements.
2. Eligible Saltwater Species and Minimum Weights are:

	Virginia Citation Requirements			2012 VBAC Requirements		
	Weight		Release Length	Weight		Release Length
Amberjack	Release only		50"	Release only		38"
Bass, Black Sea	5 lb	0 oz	n/a	3 lb	0 oz	17"
Bass, Striped (SW)	40 lb	0 oz	44"	30 lb	0 oz	33"
Bluefish	16 lb	0 oz	36"	12 lb	0 oz	27"
Cobia	55 lb	0 oz	50"	42 lb	0 oz	38"
Croaker	3 lb	0 oz	20"	2 lb	0 oz	15"
Dolphin	25 lb	0 oz	n/a	18 lb	0 oz	35"
Drum, Black	80 lb	0 oz	46"	Release only		35"
Drum, Red	Release only		46"	Release only		35"
False Albacore	Release only		32"	Release only		24"
Flounder	7 lb	0 oz	26"	5 lb	0 oz	20"
Gray Triggerfish	4 lb	0 oz	20"	3 lb	0 oz	15"
Jack Crevalle	Release only		40"	Release only		30"
Kingfish (roundhead)	1 lb	8 oz	16"	1 lb	0 oz	12"
Mackerel, King	20 lb	0 oz	n/a	15 lb	0 oz	33"
Mackerel, Spanish	4 lb	0 oz	26"	3 lb	0 oz	20"
Marlin, Blue	Release only			Release only		
Marlin, White	Release only			Release only		
Pompano	1 lb	8 oz	16"	1 lb	0 oz	12"
Sailfish	Release only			Release only		
Sharks	Release only		72"	Release only		54"
Sheepshead	10 lb	0 oz	24"	7 lb	0 oz	18"
Spadefish	9 lb	0 oz	22"	7 lb	0 oz	17"
Spearfish	Release only			Release only		
Spot	1 lb	0 oz	13"		14 oz	11"
Swordfish	100 lb	0 oz	Any	75 lb	0 oz	Any
Tarpon	Release only		36"	Release only		30"
Tautog	9 lb	0 oz	23"	6 lb	0 oz	17"
Trout, Gray	9 lb	0 oz	30"	6 lb	0 oz	23"
Trout, Speckled	5 lb	0 oz	24"	3 lb	0 oz	18"
Tuna, Bigeye	70 lb	0 oz	n/a	53 lb	0 oz	38"
Tuna, Bluefin	100 lb	0 oz	60"	75 lb	0 oz	45"
Tuna, Yellowfin	70 lb	0 oz	n/a	53 lb	0 oz	38"
Tilefish, Blueline	10 lb	0 oz		7 lb	0 oz	
Tilefish, Golden				30 lb		Any
Wahoo	35 lb	0 oz	n/a	26 lb	0 oz	38"

3. Eligible Freshwater Species, Minimum Weight, and Release Lengths.

	Virginia Citation Requirements			2012 VBAC Requirements		
	Weight		Release Length	Weight		Release Length
Bass, Largemouth	8 lb	0 oz	22"	6 lb	0 oz	17"
Bass, Rock	1 lb	0 oz	12"		12 oz	10"
Bass, Smallmouth	5 lb	0 oz	20"	3 lb	0 oz	15"
Bass, Striped (FW)	20 lb	0 oz	37"	15 lb	0 oz	28"
Bass, White	2 lb	8 oz	18"	1 lb	14 oz	14"
Bowfin (Grindle)	10 lb	0 oz	30"	7 lb	8 oz	23"
Carp	20 lb	0 oz	34"	15 lb	0 oz	26"
Catfish, Blue	30 lb	0 oz	38"	23 lb	0 oz	29"
Catfish, Channel	12 lb	0 oz	30"	9 lb	0 oz	23"
Catfish, Flathead	25 lb	0 oz	40"	19 lb	0 oz	30"
Chain Pickerel	4 lb	0 oz	24"	3 lb	0 oz	18"
Crappie	2 lb	0 oz	15"	1 lb	8 oz	12"
Gar	10 lb	0 oz	40"	7 lb	8 oz	30"
Muskellunge	15 lb	0 oz	40"	11 lb	0 oz	30"
Northern Pike	6 lb	0 oz	30"	4 lb	8 oz	23"
Perch, White	1 lb	4 oz	13"		15 oz	10"
Perch, Yellow	1 lb	4 oz	12"		15 oz	10"
Sauger	2 lb	0 oz	18"	1 lb	8 oz	14"
Shad, American				(Release only)		12"
Shad, Hickory				1 lb	8 oz	10"
Sunfish/Bluegill	1 lb	0 oz	11"		12 oz	9"
Trout, Brook	2 lb	0 oz	16"		12 oz	12"
Trout, Brown	5 lb	0 oz	25"		12 oz	19"
Trout, Rainbow	4 lb	0 oz	22"		12 oz	17"
Walleye	5 lb	0 oz	25"	4 lb	0 oz	19"

4. Open Category:

Outstanding catches of any legal fish not listed on the eligible species list. Only one plaque may be awarded from this combined category.

5. Eligible Species:

The Prize Fish Committee can also recommend species to be added or deleted from established eligible species. This list is also reviewed at the end of each calendar year.

6. Minimum Weights for Junior, Guppy and Fry Divisions

a. JUNIOR DIVISION

To be eligible for an annual award, the fish must be within **75%** of the adult minimum weight requirement. The VBAC will award up to a total of 12 awards at the discretion of the Prize Fish Committee.

b. GUPPY DIVISION

To be eligible for an annual award, the fish must be within **50%** of the adult minimum weight requirement. The VBAC will award up to a total of 12 awards at the discretion of the Prize Fish Committee.

c. FRY DIVISION

This is a sub-division of the Guppy Division with the same weight requirements. Fry are allowed more adult assistance while fishing.

D. Prize Fish Rules

1. The contest will run from January 1 through December 31. All entries from the previous year must be turned in by the regular January business meeting
2. For consideration in the monthly contest, entries may be mailed to the VBAC Post Office Box, the Prize fish chairperson or placed in the hands of the Prize Fish Committee before the regular business meeting begins, following the month the fish was caught. To be eligible for the annual awards, all entries must be submitted no later than the second meeting following the catch.
3. The territorial limits for the contest shall be the waters of Virginia and North Carolina and it's coasts.
4. The contest is open to all members in good standing whose dues have been paid before the catch, according to the club bylaws. There is no entry fee.
5. To be accepted for entry, fish must be taken on hook and line by anglers adhering to these rules. The catch must be made during the legal season for that species, and from waters open to public fishing.
6. To qualify for *entry as a catch*, all fish must be weighed on certified scales.
7. In order to qualify for a *club record*, the fish must be weighed at an official state weigh station.
8. Weights should be converted to pounds and ounces. A witness must be present and must sign the form. If the fish qualifies for a VA or NC state tournament citation, that receipt will meet these requirements.
9. Entries in the monthly contest that meet "minimum club weight requirements" will be considered for the annual contest. Minimum acceptable weights and lengths are set by the Prize Fish Committee.
10. Acceptability of entries will be at the discretion of the Prize Fish Committee, whose decision will be final.
11. In the case of a tie in the catch category, length, then girth will be used to determine the winner. In the case of a tie in the released category, the first caught will break the tie.

E. PRIZE FISH FORMS:

Fish to be considered in the Prize Fish Program must be submitted on a *properly completed* VBAC Prize Fish Form. Released fish should be submitted on a *properly completed* VBAC Release Form. Multiple releases may be listed on the same form only when the releases are for the same species. To be accepted, *either form requires the signature of a witness*. To obtain forms or additional information, contact the Prize Fish Committee Chairperson at the monthly meetings. Forms are also available for downloading from the VBAC website.